



FREQUENTLY ASKED ADMINISTRATION QUESTIONS

P .O. Box 631
Hampden, ME 04444
1-888-375-2020
Fax (207) 848-5511
www.DLRoope.com

Question 1: How do I apply to take my examinations?

Answer 1: This information can be obtained in the eligibility section of the Candidate Information Bulletin (CIB). A CIB can be downloaded from our web site at www.DLRoope.com. Please refer to page 1 of the CIB for information for your state's requirements.

Question 2: When should I send in my application and examination fee?

Answer 2: Completed applications must be received by the examination deadline date to be scheduled for an examination week.

Question 3: Can I overnight my application and fee to your office?

Answer 3: Overnight delivery must be sent to our street address as indicated on the back of the application. Keep in mind that the postal service does not always deliver letters overnight and may cause you to miss the deadline date.

Question 4: When will I receive my admission letter for my examination?

Answer 4: Examinations are scheduled and admission letters are mailed after the examination deadline date. The admission letter confirms the scheduled examination(s). It also includes the date, time, location and directions for your examination(s).

Question 5: What if my paperwork is not received until after the examination deadline date?

Answer 5: Applications received after the deadline date will be scheduled based on space availability. If a candidate missed the deadline date and the requested examination week is full, they will be scheduled for the next available examination week.

Question 6: What if I do not pass my examination? How do I apply to retake the examination and do I have to pay another examination fee?

Answer 6: Candidates will receive an application to apply to retake the examination with their result letter. Applications with the examination fees are also available on DL Roope's web site.

Question 7: If I fail my examination, will my result letter tell me the tasks that I missed?

Answer 7: Please refer to the scoring section of the CIB for the specific information for your state. All tasks that are evaluated are listed in the CIB. The National Interstate Council of State Boards of Cosmetology (NIC) does not permit us to release the specific tasks that a candidate missed. The purpose of a licensure examination is to ensure that individuals are minimally competent and safe to perform services independently on the public. Informing candidates of the specific tasks missed would teach them for the test and would not ensure that the individual is minimally competent and safe to perform services on the public.

Question 8: How do I apply for accommodations for a disability?

Answer 8: Candidates that have a disability and require accommodations may request the required forms from their school or contact DL Roope Administrations Inc. All requests must be submitted with the application by the deadline date for review.

FREQUENTLY ASKED QUESTIONS FOR ALL NIC EXAMINATIONS

Question 1: What does the abbreviation NIC stand for?

Answer 1: NIC is the abbreviation for the National Interstate Council of State Boards of Cosmetology Inc. (NIC)

Question 2: What if I do not know what a task means on the NIC practical examination?

Answer 2: All questions and tasks are referenced to the textbooks listed in the Candidate Information Bulletins. The information must be in the referenced textbooks in order for it to be used on the examination. NIC has a National Textbook Committee that works with the textbook companies to ensure the information is consistent and correct.

Question 3: Are the NIC examinations offered in other languages?

Answer 3: NIC offers the written examinations in other languages as mandated by State legislation. Please refer to your state's requirements. Many states do not offer alternate languages because the students are learning in English. The pass rate on foreign language examinations is very low. All NIC practical examinations are administered in English.

Question 4: How should I prepare to take the examination(s)?

Answer 4: CIBs contain all tasks that are evaluated on the practical examinations and the verbal instructions. The CIBs also contain specific information for your state that outlines your state's requirements. The written CIBs contain an outline of content areas and sample questions. All CIBs list the referenced textbooks for each examination. You may download the CIBs from DL Roope's web site.

Question 5: Can all implements be disinfected and reused?

Answer 5: Implements that are porous cannot be disinfected and must be discarded. It must be a solid implement to be disinfected. (e.g. cushion files and orangewood sticks cannot be disinfected)

Question 6: Does my kit need to have a cover and does it have to be kept closed during the examination?

Answer 6: Implements and supplies must be in a closed container. Kits must be kept closed at the exam site except when removing or replacing supplies. Suitcases must be zipped shut.

Question 7: What if I have an emergency during the practical examination?

Answer 7: Candidates may ask to speak with the examination coordinator if they are experiencing an emergency situation. A problem with the kit is not an emergency situation, candidates should do the best they can with what they have available.

Question 8: What if I need to use the restroom during the practical examination?

Answer 8: Candidates may raise their hand and ask the supervisor to be excused to use the restroom. They will sign out to the restroom and sign back in, the examinations will continue and they will not be permitted extra time.

FREQUENTLY ASKED QUESTIONS FOR ALL NIC EXAMINATIONS

Question 10: What if I forgot to pack something that I need for the practical examination?

Answer 10: In the event that a candidate forgets an item or implement or something breaks they should do the best they can do with what they have available. Candidates should continue as they are able and perform as many tasks as they are able.

Question 11: Can I use aerosol products during the practical examination?

Answer 11: Candidates are not permitted to use aerosol products at any time during the examinations.

Question 12: Does NIC grade technique?

Answer 12: NIC does not evaluate technique. The only tasks that are evaluated are the tasks that are listed in the CIB.

Question 13: What if I drop an implement on the floor during the examination?

Answer 13: If a candidate drops an implement they must pick it up, discard it and sanitize their hands before proceeding with the service.

Question 14: Do I need to sanitize my hands after touching the trash bag?

Answer 14: If a candidate contaminates their hands they must sanitize before proceeding to touch supplies or before they continue performing services.

Question 15: What should I do if I drop mock product on the floor or my work area?

Answer 15: If a candidate drops mock product on the floor or work area they must immediately clean it up, sanitize their hands and then proceed with the service.

Question 16: Do I need to recap all bottles and jars during the examination?

Answer 16: All bottles and jars must be capped when not in use.

Question 17: Can I return unused product back into the container?

Answer 17: Candidates cannot dip fingers, double dip or return unused product back into any containers.

Question 18: Can I wait until the end of the service to discard soiled materials and implements?

Answer 18: Soiled materials or implements should be discarded immediately and not left on the station.

Question 19: Do all of my bottles and jars need to be labeled in English?

Answer 19: All bottles and jars must be labeled in English.

Question 20: Why does NIC require the disinfectant to have the manufacturer's label?

Answer 20: Manufacturer's labels are required to ensure that candidates are properly disinfecting the work area with a hospital grade disinfectant to protect themselves, other candidates and the examiners during the examinations. Schools that use bulk products may photocopy the manufacturer's label and apply it to the spray bottle. Hospital grade disinfecting wipes may also be purchased in bulk and broken down into individual ziplock baggies, please photocopy and attach a copy of the manufacturers label.

FREQUENTLY ASKED QUESTIONS FOR ALL NIC EXAMINATIONS

Question 21: What should I do if I cut myself during the examination?

Answer 21: Candidates are expected to follow the NIC Health and Safety Standards, failure to do so may result in their dismissal from the examination. Please refer to page 2 of the practical CIB and to the NIC Health and Safety Standards as outlined in the practical CIB.

Question 22: I took my examination and I noticed that other candidates were performing services differently than I was taught?

Answer 22: Candidates should perform all tasks as they were taught and not be concerned with how other candidates are performing services as candidates have no way to know how other candidates are being scored.

Question 23: Do I need to make sure that the examiner sees each task that I perform?

Answer 23: The examiners are trained to observe all tasks that are listed in the CIB. The examiners are evaluating the candidates at all times even when the candidate may not be aware that they are being evaluated.

COSMETOLOGY FREQUENTLY ASKED QUESTIONS

Question 1: Can I drape during the 10 minute set up time?

Answer 1: Yes, candidates are given 10 minutes to set up the general supplies and to perform client protection. You may maintain your drape throughout all services in a safe and sanitary manner. It is helpful to use a towel under the drape instead of a neck strip because it will stay in place better. Candidates may use one cape throughout the entire examination, if the cape slides down it must be re-applied. Candidates may use a plastic cape throughout.

Question 2: Do I need to roll the iron from base to ends while clicking during the thermal curling section of the Cosmetology examination?

Answer 2: The Cosmetology examination does not require feeding and guiding the hair but candidates must establish a base and form a complete curl.

Question 3: Do I need to start the haircut in the nape section and does the haircut need to be at a 90 degree angle?

Answer 3: Candidates must demonstrate elevation. NIC does not evaluate the level of elevation but it must be layered and cannot be all one length. Candidates may start the haircut in any area of the head but typically most candidates start with the razor in the nape section. All tasks that are evaluated are listed in the CIB. NIC does not evaluate technique.

Question 4: How will the examiner check my haircut?

Answer 4: The examiners are trained to check every haircut the same way. The examiner will check the length of the hair at the nape and that the sides are even in length. They will take a 1 inch subsection from forehead to nape and from ear to ear.

Question 5: Do I need a guard on my razor?

Answer 5: Guards are not required but you must handle your razor in a safe manner at all times.

Question 6: After I have completed the nape section with the razor can I go back over the nape section with the shears?

Answer 6: Candidates may go back over the nape section with the shears after they have cut the entire nape section with the razor.

Question 7: Does the hair have to be long and untreated by chemicals?

Answer 7: Candidates should prep the hair prior to the examination with color or a perm to provide texture to the hair. Candidates should leave the hair long enough so that 1 inch of hair can be removed throughout the haircut and still be long enough to complete all remaining areas of the examination.

Question 8: Can I sweep my hair after completing the haircut or do I have to wait for the examiner to instruct me?

Answer 8: The examiners instruct the candidates to clean up their hair after they have checked the haircut.

Question 9: Should I section the head into 9 sections for chemical waving?

Answer 9: Candidates do not need to section the head into 9 sections as they are only evaluated on the center back section of the head from crown to nape.

COSMETOLOGY FREQUENTLY ASKED QUESTIONS

Question 10: Do I need to use a particular size rod for chemical waving?

Answer 10: NIC does not require a specific rod size but candidates must demonstrate subsections that are the same size as the rod used and the hair must be long enough to wrap around the rod at least 1 ½ times.

Question 11: Will the examiner tell me when to demonstrate saturation and a test curl?

Answer 11: The examiners instruct each candidate to demonstrate saturation and a test curl. If a candidate finishes before the time has elapsed the candidate must wait for the examiner to instruct them. If a candidate is not finished before the time has elapsed the examiner will instruct them to stop the service, demonstrate saturation and a test curl before continuing to the next section of the examination.

Question 12: Does the examiner expect to see an “S” formation when I demonstrate a test curl?

Answer 12: The examiners do not expect to see an “S” formation as they realize that it is water and it has only been on for about 3 seconds! Candidates should allow the hair to relax when demonstrating a test curl and they should not push the hair.

Question 13: Can I use the same product for hair lightening, hair coloring and chemical relaxing?

Answer 13: Candidates may use one product with a label for Lightener over another label that states Hair Color and then a label for Chemical Relaxing. They can remove the labels as they move from section to section without having to have multiple products or containers.

Question 14: What product should I use to demonstrate the hair lightening, hair coloring and chemical relaxing?

Answer 14: Candidates may use any product they choose as the simulated lightener, hair color and chemical relaxing product. They can use gel, cholesterol, conditioner, etc.

Question 15: Can I apply the protective cream for all sections at once?

Answer 15: Candidates may apply the protective cream around the hairline for all 4 sections at once.

Question 16: Why is NIC requiring a 2 inch hair color retouch?

Answer 16: NIC requires a 2 inch retouch to allow plenty of coverage for the examiners to evaluate without having to invade the candidate’s space.

Question 17: Why is NIC requiring a 2 inch relaxer retouch?

Answer 17: NIC requires a 2 inch relaxer retouch to allow plenty of coverage for the examiners to evaluate without having to invade the candidate’s space.

Question 18: Will the examiner tell me to demonstrate smoothing the relaxer product?

Answer 18: The examiner instructs each candidate to demonstrate smoothing the relaxer retouch product.

ESTHETICS FREQUENTLY ASKED QUESTIONS

Question 1: Can I use a mannequin for the Esthetics practical examination?

Answer 1: Each State determines if a mannequin may be used for the practical examination. Please refer to the CIB for your state regarding their requirements. If your State permits a mannequin you may perform all services in the Esthetics examination on the mannequin. **You should use a mannequin stand or foam pillow to elevate the mannequin for the examiners to observe all tasks in the examination.**

Question 2: Can the model or mannequin have permanent makeup?

Answer 2: Each State determines if a mannequin or a model must be used for the practical examination. Please refer to the CIB for your state regarding their requirements. The model/mannequin should not have permanent makeup because candidates must demonstrate all tasks in the cleansing the face section of the examination and candidates must demonstrate applying makeup.

Question 3: Do I need to cover the eyes when applying products or spray toner?

Answer 3: Product should not enter the eyes, nose or mouth. If a candidate uses a spray toner or astringent they should cover the eyes for protection.

Question 4: How should I bring the towels for the steaming section of the examination?

Answer 4: Candidates can dry bring towels and pour water from a bottle or they can bring towels that are pre-saturated.

Question 5: Do I need to test the temperature of the steam towel? Will the examiner evaluate the temperature of the steam towel?

Answer 5: Candidates must test the temperature of the steam towel on the wrist prior to applying. The examiners will not evaluate the temperature of the towels.

Question 6: Will the examiner instruct me to demonstrate each massage movement?

Answer 6: Candidates will be instructed to demonstrate effleurage, petrissage, tapotement and friction in the initial verbal instructions. They should move from movement to movement and the examiners will observe them but will not instruct them for each movement.

Question 7: Am I required to wear eye protection during the manual extraction on the forehead?

Answer 7: The candidate is not evaluated for wearing eye protection during the manual extraction procedure.

Question 8: Is a blemish required to demonstrate the manual extraction procedure?

Answer 8: A blemish is not required, the examiners will evaluate the procedure according to the list of tasks in the CIBs.

Question 9: Does the simulated wax product need to remove hair?

Answer 9: The simulated wax product does not need to remove hair.

Question 10: Will the examiner tell me when to demonstrate the tweezing and waxing procedure?

Answer 10: The examiner will instruct each candidate to demonstrate the tweezing procedure and to demonstrate the soft wax procedure. Candidates should discard the wax strip and any other disposable product properly.

Question 11: Are eyelashes required to demonstrate the application of mascara in the makeup section of the examination?

Answer 11: Eyelashes are not required as candidates are able to demonstrate the safety and sanitation required for the mascara application without actually applying mascara to the lashes.

ESTHETICS FREQUENTLY ASKED QUESTIONS

Question 12: Why do I need to demonstrate smoothing the fabric in the direction of the hair growth?

Answer 12: Candidates must smooth the fabric in the direction of the hair growth to avoid damaging the skin.

Question 13: Can I use a wax heater for the hair removal of the eyebrows section of the examination?

Answer 13: Simulated hard wax product is required due to safety issues with candidates transporting wax heaters. Candidates should select products that will enable them to demonstrate all tasks in each service.

Question 14: Will I have enough time for the mask to dry?

Answer 14: Candidates will apply a mask and then remove it. It will not have time to dry.

Question 15: Can I apply the foundation with my fingers?

Answer 15: Candidates may apply foundation with their fingers as long as they sanitize their hands.

Question 16: Is it all right to blow on the makeup applicators?

Answer 16: Candidates are not permitted to blow on applicators, they can tap off excess blush or eye shadow.

Question 17: Can I touch the face when applying products?

Answer 17: Candidates are required to brace when applying eyeshadow, eyeliner, mascara, lip liner and lip color. Their hand must be in contact with the face and they cannot apply products freehand.

Question 18: Do I need to sharpen the eyeliner pencil?

Answer 18: Eyeliner pencil must be sharp and clean before application.

Question 19: Can I re-dip the mascara brush?

Answer 19: When applying mascara candidates cannot re-dip the mascara brush into the container.

Question 20: Can I apply lip color with a lipstick?

Answer 20: Candidates are not permitted to apply lip color directly from the lipstick, they must remove some product with an applicator and then apply to the lips. Candidates may use one time use products and then discard properly.

NAIL TECHNOLOGY FREQUENTLY ASKED QUESTIONS

Question 1: Do I need a wet sanitizer for the practical examination?

Answer 1: Wet sanitizers are not necessary because candidates cannot perform proper wet disinfection at their stations as they do not have access to hot running water.

Question 2: Is the Nail Technology practical examination performed on a mannequin hand?

Answer 2: Each State determines if a mannequin hand may be used for the practical examination. Please refer to the CIB for your state regarding their requirements. If your State permits a mannequin you may perform all services in the Nail Technology examination on the mannequin. If your State permits a mannequin hand you should apply a set of nails to the mannequin's hand prior to the examination.

Question 3: How do I hold the skin away from the sides of the nail while filing?

Answer 3: Candidate should demonstrate positioning their fingers at the sides of the nail while filing. Candidates should not hold the finger on the top or at the knuckle as this does not protect the skin at the sides of the nail.

Question 4: What is the proper way to file the nails safely?

Answer 4: The nail file must move from outside edge to center, candidates should not file back and forth or cut into the corners of the nail.

Question 5: Do I need to use a finger bowl to soak the fingers?

Answer 5: Candidates must soak the fingers, but do not have to use a finger bowl. Candidate's may prefer to soak the fingers in a regular bowl or container.

Question 6: How do I hold the cuticle pusher to avoid damaging the nail plate and/or cuticle?

Answer 6: Candidates need to hold the cuticle pusher with a little elevation when pushing the cuticle to avoid damaging the nail plate and/or cuticle.

Question 7: How do I determine the proper size nail tip to apply?

Answer 7: The nail tip selected must match the width of the nail. If it is too wide candidates may file it to size. The nail tip cannot cover more than ½ of the nail plate. Less than ½ of the nail plate is fine.

Question 8: When will the examiner check the finished nail?

Answer 8: The examiner will check the finished nail when the candidate has turned the hand toward the examiner to indicate that they are finished.

Question 9: Do I need to recap all bottles and jars during the examination?

Answer 9: Candidates must keep all bottles and jars capped when not in use. The glue must be re-capped when not in use.

Question 10: Am I required to cut the nail wrap? Can I file off excess wrap from the tip of the nail?

Answer 10: Candidates must demonstrate cutting and trimming the wrap during the examination. Candidates cannot file off excess wrap as it breaks the weave of the fabric.

NAIL TECHNOLOGY FREQUENTLY ASKED QUESTIONS

Question 11: Am I required to use an “odorless” sculptured nail product?

Answer 11: Candidates must use an odorless sculptured nail product. The product must be in the original container and it must be labeled “odorless” in English. If the product is not odorless, they are instructed to tape the bottle shut and they are not permitted to use it. Candidates are instructed to do the best they can with what they have available.

Question 12: Is it all right if the primer gets on the skin?

Answer 12: The primer should only be applied to the nail plate and not on the skin.

Question 13: How is the nail form applied?

Answer 13: The nail form must fit snug under the nail without any gaps.

Question 14: Does NIC specify how long the sculptured nail must be when completed?

Answer 14: Candidates must extend the free edge to be longer than the nail that is attached.

Question 15: Is it all right to file on top of the sculptured nail product?

Answer 15: Candidates file the sculptured nail product on the top of the nail and then buff the product.

Question 16: Does the sculptured nail product have to be applied using a particular method?

Answer 16: Candidates may apply product as they were taught. NIC does not evaluate technique and they do not specify one ball, two ball, etc.

Question 17: What will the examiners be looking for in the finished sculptured nail?

Answer 17: The finished nail must taper to a thin edge. The curve of the nail needs to be balanced and not flat.

Question 18: Do I need to recap the sculptured nail powder and liquid?

Answer 18: Candidates must recap the powder and the liquid when they are not in use. The nail filings will contaminate the products.

Question 19: Can I use one bottle for the base coat and top coat?

Answer 19: The base coat and top coat can be the same product but it must be labeled base/top coat.

Question 20: Do the examiners evaluate the polish application and the number of strokes used to apply the polish?

Answer 20: Candidates must cover the entire nail plate with polish. Polish on the skin must be cleaned off. The number of strokes used to apply the polish is not evaluated.

BARBER FREQUENTLY ASKED QUESTIONS

Question 1: Can the shave and haircut be demonstrated on a mannequin?

Answer 1: All services in the Barbers examination may be performed on a mannequin if permitted in your state. **Please refer to the CIB for your state regarding your state's requirements.**

Question 2: Can I drape during the 10 minute set up time?

Answer 2: Yes, candidates are given 10 minutes to set up the general supplies and to perform client protection. You may maintain your drape throughout all services in a safe and sanitary manner. It is helpful to use a towel under the drape instead of a neck strip because it will stay in place better. Candidates may use one cape throughout the entire examination, if the cape slides down it must be re-applied. Candidates may use a plastic cape throughout.

Question 3: How should I bring the steam towels for the shaving section of the examination?

Answer 3: Candidates can bring dry towels and pour water from a bottle or they can bring towels that are pre-saturated.

Question 4: Do I use a blade in the razor for the shaving section of the examination?

Answer 4: Blades are not permitted during the shaving section of the examination in Maine, New Hampshire, Washington and Idaho. The Georgia State Board of Barbers requires a blade be used during the shaving section of the examination.

Question 5: Do I need to start the haircut in the nape section of the head?

Answer 5: Candidates may start the haircut in any area of the head but typically most candidates start with the clippers in and finish with the shears. All tasks that are evaluated are listed in the CIB. NIC does not evaluate technique.

Question 6: Can I use a clipper attachment during the haircut section of the examination?

Answer 6: Clipper guards or attachments are not permitted during the haircut section of the examination. Candidates must demonstrate clipper over comb in the back and side sections of the head.

Question 7: How will the examiner check my haircut?

Answer 7: The examiners are trained to check every haircut the same way. The examiner will check that the hair is blended evenly without leaving a weight line and that the sideburns are even in length.

Question 8: Can I sweep my hair after completing the haircut or do I have to wait for the examiner to instruct me?

Answer 8: The examiners instruct the candidates to clean up their hair after they have checked the haircut.

NOTE: If you are taking the Barber Styling examination with chemicals you may refer to the chemical sections of the Cosmetology examination for Frequently Asked Questions and Answers.

INSTRUCTOR FREQUENTLY ASKED QUESTIONS

Question 1: When will I receive my lesson plan assignment?

Answer 1: Candidates receive their lesson plan assignment with their admission letter to prepare prior to the examination date. The lesson plans should contain everything that the instructor intends to teach on the assigned topic.

Question 2: Am I evaluated for identifying the course title, topic and time required?

Answer 2: The course title, topic and time required must be appropriate for the assignment that was given. The theory lecture time must be 20 minutes and the title and topic must match the assignment.

Question 3: Is the lesson/learning objective my teaching objective or the students learning objective?

Answer 3: The lesson/learning objective must be the student's learning objective. What will the student be able to do as a result of this lesson? It is not the teaching objective.

Question 4: Do I need to provide the student's prior preparation for the class in my lesson plan?

Answer 4: The student preparation for class must be provided. What did you already teach them to prepare them for this class or what was their previous assignment to prepare for this class?

Question 5: What does it mean to list the reasons why the topic is important for the students?

Answer 5: Candidates should list what will motivate the students to want to learn the topic.

Question 6: Does my outline need to contain everything that I plan to teach the class?

Answer 6: The outline must contain everything that the instructor intends to teach the class on the assigned topic.

Question 7: Do the lesson plans need to list safety procedures?

Answer 7: The lesson plans must contain applicable safety procedures that are relevant to the topic. (e.g. proper draping, disinfecting work area, sanitizing hands, applying protective cream, etc.)

Question 8: Can I put "summarize" on the lesson plan?

Answer 8: The summary must summarize or recap the material that they taught, it cannot just state "summarize".

Question 9: Does the lesson plan need to contain the evaluation method?

Answer 9: The method of evaluation to check the student's retention of material is how the teacher will assess the knowledge of the student as a result of the lesson. (e.g. test, quiz, etc.)

Question 10: Do I need to state the lesson topic and present the lesson/learning objectives?

Answer 10: The Instructor candidate must state the lesson topic and present the lesson/learning objectives.

Question 11: Is the Instructor candidate required to teach all information contained in the outline?

Answer 11: The Instructor candidate must teach all information contained in their outline.

INSTRUCTOR FREQUENTLY ASKED QUESTIONS

Question 12: Is the assigned topic being taught to the students for the first time?

Answer 12: The Instructor candidate must teach the material at entry level for the topic. The examiner will look at the lesson plan to see what was taught to the students for prior knowledge. Should be listed under students' prior assignment.

Question 13: Are teaching aids required for the practical examination?

Answer 13: The Instructor candidate must use and explain the teaching aids and they must be clearly visible to the "students".

Question 14: Do I need to explain terminology as I am teaching?

Answer 14: The Instructor candidate must explain all professional terminology (e.g. line of demarcation, must explain or demonstrate the term demarcation).

Question 15: What if I give incorrect information about the assigned topic?

Answer 15: The Instructor candidate must give correct information for the topic.

Question 16: Can I ask the "class" if they have any questions about the lesson?

Answer 16: The Instructor candidate must ask leading questions to elicit "student" response. You must ask questions and pretend that you have received a response. The examiners will not ask or answer questions.

Question 17: Do I have to teach for exactly the allotted amount of time?

Answer 17: The Instructor candidate must teach the topic within 5 minutes of the designated time. (e.g. Theory Lecture - 20 minutes - must be between 15 and 25 minutes)

Question 18: Does the demonstration lesson plan need to contain the supplies and equipment?

Answer 18: The Instructor candidate must list the supplies and equipment that is needed for the demonstration.

Question 19: How much time do I have for the demonstration?

Answer 19: The Instructor candidate has 30 minutes for the demonstration. The Instructor candidate must teach the topic within 5 minutes of the designated time. (e.g. Demonstration Lecture - 30 minutes - must be between 25 and 35 minutes)

Question 20: Do I need to identify and explain all supplies that are listed in the demonstration lesson plan?

Answer 20: The Instructor candidate must identify and explain all implements, supplies, equipment and set-up required to perform the service.

Question 21: Do I need to demonstrate and explain at the same time?

Answer 21: The Instructor candidate must explain and demonstrate at the same time.